Acronyms Primer

201 File	Official Personnel Folder
296-33	The Guide to Processing Personnel Actions
AAP	Affirmative Action Plan/Army Ammunition Plant
ACCES	Army Civilian Career Evaluation System
ACA	Army Contracting Agency
ACDC	Army Civilian Data Center
ACPERS	Army Civilian Personnel System
ACTED	Army Civilian Training
ACWA	Administrative Career With America
ADPE	Automated Data Processing Equipment
AFIP	Armed Forces Institute of Pathology
AMC	Army Military Command
AMEC	US Army Management Engineering College
AOC	Area of Consideration
AR	Army Regulation
ARDEC	US Armaments Research, Development and Engineering Center
ART	Automation Regional Tools
ASA	Assistant Secretary of the Army
ASA M&A	Assistant Secretary of the Army Manpower and Reserve Affairs
ASAP	As Soon As Possible
ASF	Applicant Supply File
AWOL	Absent Without Leave
BOA	Business Objects Application
BOB	Beginning of Business
BQ	Best Qualified
BRAC	Base Realignment & Closure
BU	Bargaining Unit
BUS	Bargaining Unit Status
CA	Competitive Area/Commercial Activities
CAO	Change in Appointing Office
CFR	Code of Federal Regulation
CHRA	Civilian Human Resources Agency
CIPMS	Civilian Intelligence Personnel Management System
CL	Competitive Level
CLG	Change to Lower Grade
COB	Close of Business

Acronyms Primer

COE	Corps of Engineers
CONUS	Continental United States
COREDOC	Core Document
CP	Career Program/Crediting Plan
CPA	Civilian Personnel Administration
CPAC	Civilian Personnel Advisory Center
CPCN	Civilian Personnel Control Number
CPO	Civilian Personnel Office
CPOC	Civilian Personnel Operations Center
CPOL	Civilian Personnel On-Line
CPM	Career Program Manager
CSR	Customer Service Representative
CSRS	Civil Service Retirement System
CTE	Civilian Training, Education & Development
CY	Calendar Year
DA	Department of the Army
DCA	Delegation Classification Authority
DACADS	Department of Army Civilian Announcement Distribution System
DCPDS	Defense Civilian Personnel Data System
DCPS	Defense Civilian Payroll System
DESIRE	Direct English Statement Information Retrieval System
DEU	Delegated Examining Unit
DFAS	Defense Finance Accounting System
DIN	Data Identification Number
DISA	Defense Information Systems Activity
DOD	Department of Defense
DSN	Defense Switched Network
DTMS	Directorate of Training Mobilization and Security
EDP/HDP	Environmental Differential Pay/Hazardous Duty Pay
EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EMR	Employee Master Record
EO	Executive Order
EOD	Enter on Duty
FAS	Field Advisory Services
FCR	Functional Chief Representative

Acronyms Primer

FEGLI	Field Employees Group Life Insurance
FEHB	Federal Employees Health Benefits
FERS	Federal Employee Retirement System
FLSA	Fair Labor Standards Act
FOA	Field Operating Activities
FOIA	Freedom of Information Act
FORSCOM	Forces Command
FPI	Functional Process Improvements
FPL	Full Performance Level
FPM	Federal Personnel Manual
FWS	Federal Wage System
FY	Fiscal Year
GPPA	Guide to Process Personnel Actions
GS	General Schedule
HR	Human Resources
HRD	Human Resources Division
I&I	Impact & Implementation
I&SA	Installation and Services Authority
ICTAP	Interagency Career Transition Assistance Plan
IDEF	Integrated Definition
IDP	Individual Development Plan
IEA	Industrial Engineering Activity
IG	Inspector General
IGPA	Internal Governmental Personnel Act
IMA	Installation Management Agency
IOC	Industrial Operations Command
IPT	Integrated Product Team
IRA	Independent Reporting Activity
ISA	Interservice Support Agreement
JD	Job Description
JTR	Joint Travel Regulation
KBS	Knowledge Base Skills
KSA	Knowledge, Skills and Abilities
LEI	Last Equivalent Increase
LOI	Letter of Instruction
LSR	Local Service Request

Acronyms Primer

LTT	Long Term Training
LWOP	Leave Without Pay
LWP	Leave With Pay
MACOM	Major Command
MCB	Manage Civilians to Budget
MEDIC	Medical Care Inventory
MEO	Most Efficient Organization
MEPCOM	Military Entrance Processing Command
MOU	Memorandum of Understanding
MPP	Merit Promotion Plan
MSPB	Merit Systems Protection Board
NAC	National Agency Check
NACI	National Agency Check and Inquiries
NAF	Non-Appropriated Fund
NAFI	Non-Appropriated Funds Instrumentality
NBQ	Not Basically Qualified
NERO	North East Regional Organization
NIPRNET	Nonclassified Internet Protocol Routing Network
NLT	Not Later Than
NPA	Nature of Personnel Action/Notification of Personnel Action
NOA	Nature of Action
NQ	Not Qualified
NQS	Not Qualified – Specialized
NS	Not Selected
NSPS	National Security Personnel System
NTE	Not to Exceed
O/A	On or About
OCONUS	Outside Continental United States
OJT	On the Job Training
OMA	Operations & Maintenance Army
OPF	Official Personnel Folder
OPM	Office of Personnel Management
OTA	Oracle Training Administrator
PAC	Personnel Actions Clerk
PCS	Permanent Change of Station
PD	Position Description

Acronyms Primer

PDL	Permanent Duty Location
PERSACTION	Personnel Action
PM&C	Position Management & Classification
PMRS	Performance Management and Recognition System
PMS	Personnel Management Specialist
POA	Personnel Organization Address
POI	Personnel Office Identifier/Program of Instruction
POP	Phased Obligation Plan
PPI	Personnel Process Improvements
PPP	Priority Placement Program
PSM	Personnel Systems Manager
PTI	Personnel Transaction Identifier
Q	Qualified
QI	Quality Increase
QSI	Quality Step Increase
QTP	Quick Test Pro
R&A	Review & Analysis
R&P	Recruitment & Placement
RIA	Rock Island Arsenal
RIF	Reduction in Force
RNO	Race and National Origin
RPA	Routine Personnel Action/Request for Personnel Action
RPL	Reemployment Priority List
RTD	Return to Duty
SAW	Senior Army Workforce
SCD	Service Computation Date
SCEP	Student Career Experience Program (Formerly Co-op)
SEEP	Student Educational Employment Program
SEL	School of Engineering and Logistics
SES	Senior Executive Service
SF	Standard Form
SKAP	Skill, Knowledge, Abilities & Personal Characteristics
SMSA	Standard Metropolitan Statistical Area
SME	Subject Matter Expert
SOE	Start of Entry
SON	Submitting Office Number

Acronyms Primer

SOP	Standing Operating Procedure
SPEP	Special Employment Program
SRPE	Senior Rater Potential Evaluation
STEP	Student Temporary Employment Program (Formerly Stay-in-School (SIS))
T&D	Training and Development
TACOM	Tank-automotive & Armaments Command
TAPER	Temporary Appointment Pending Establishment of Register
TDA	Table of Distribution & Allowances
TDY	Temporary Duty
TIC	Transaction Identifier Codes
TIG	Time in Grade
TIM	Transformation of Installation Management
Title 5	Compilation of all personnel regulations "the law."
TMD	Training Management Division
TOF	Transfer of Function
TOP	Treasury Offset Program
TQSE	Temporary Quarters Subsistence Expense
TRADOC	Training and Doctrine Command
TSO	Technical Services Office
TSP	Thrift Savings Plan
UIC	Unit Identification Code
USACE	US Army Corps of Engineers
USAREUR	US Army Europe & Seventh Army
USC	United States Code
VERA	Voluntary Early Retirement Authority
VRA	Veteran's Readjustment Appointment/Veteran's Recruitment Appointment
VSIP	Voluntary Separation Incentive Pay
WAE	When Actually Employed
WASS	Workforce Analysis Support System
WG	Wage Grade
WIGI	With-in-Grade Increase
X118, X118C	Qualification Standards for GS & WG